

Management Development Institute Murshidabad (MDIM)

Limited Tender Enquiry (LTE)

Tender No. 2021-22/MDIM/IT/Microsoft VLSC license /5

Date: 26/07/2021

Tender document for procurement of Microsoft Volume License (MS Campus Agreement) for one year

MDI Murshidabad

Kulori, PO – Uttar Ramna, Dist. – Murshidabad, PIN-742235, West Bengal

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Tender No. 2021-22/MDIM/IT/Microsoft VLSC license /5

Date: 26/07/2021

Sub: Tender for procurement of Microsoft Volume License (MS Campus Agreement) for one year.

Management Development Institute Murshidabad (MDIM) invites quotations (in digital format) from reputed Original Software Developer (OSD) or their authorized partners for procurement of Microsoft Volume License (MS Campus Agreement) for one year as per the scope of work and terms & conditions mentioned in the enclosed document.

Bids are to be submitted in the following manner:

- The quotation along with other required documents to be created in a single PDF file format and the said file must be password protected and to be sent at etender@mdim.ac.in along with password. The subject line of the email should be as “Tender for procurement of Microsoft Volume License (MS Campus Agreement) for one year” on or before **10/08/2021** up to **17:30 Hrs.**
- While submitting, the bid documents must be signed and stamped as a token of acceptance of all terms and conditions.

IMPORTANT DATES: -

Last Date for Submission of Bids: 10/08/2021 up to 17:30 Hrs.

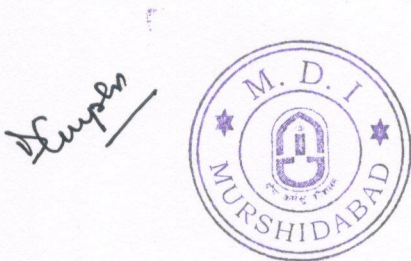
The bidders are requested to read the tender documents carefully and ensure compliance with all terms & conditions and specifications herein. Non-compliance with specifications and terms & conditions in this document may disqualify the bidders from the bidding process.

Quotations received after the due date and time will not be considered or accepted and no request or appeal will be entertained in this regard. MDIM authority reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.

Please refer to our website (<https://www.mdim.ac.in/tender>) for Addendum, if any.

Encl. –

- 1) Annexure-I (Terms & Conditions)
- 2) Annexure-II (Financial Bid)



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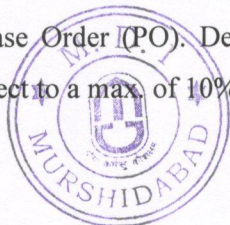
ANNEXURE – I
(TERMS & CONDITIONS)

- 1) The quotation along with the required documents as per the prescribed format & one set of this tender document, duly signed and stamped by the bidder along with other required documents to be created in a single PDF file format. The said file must be password protected and to be sent at etender@mdim.ac.in along with password. The subject line of the email should be as "**Tender for procurement of Microsoft Volume License (MS Campus Agreement) for one year**" on or before **10/08/2021** up to **17:30 Hrs.**
- 2) All bids in which any of the prescribed conditions is not fulfilled or any condition is put forth or conditional bids by the bidder(s) shall be summarily rejected.
- 3) **Payment Terms:** 100% payment to be released within 15 days after satisfactory completion of work and submission of tax invoice & license document.
- 4) **EMD: Rs.5,400 (Rupees five thousand four hundred only)** to be deposited through online transfer mode to the below mentioned bank account & the transaction receipt (UTR No.) will be submitted by the bidder along with other required documents:
 - **Beneficiary Name:** Management Development Institute Murshidabad
 - **Bank & Branch:** State Bank of India, Omarpur Branch (12355)
 - **Account No:** 33987582978
 - **IFSC Code:** SBIN0012355
 - **Type of Account:** Current Account

Note: -

- (i) EMD of the unsuccessful bidders will be returned within 15 days after the award of the PO.
 - (ii) EMD of the successful bidder will be returned without any interest along with the final payment.
- 5) **Bidder's Criteria:** The bidders must be either original software developer (OSD) or its authorized partner. A valid authorization or partner certificate from Microsoft to be submitted.
 - 6) **Validity:** The quoted price of the bidders should valid up to 30 days from the date of opening of bids.
 - 7) **Delivery:** The above licenses in whole must be issued and activated within 15 (fifteen) days w.e.f. the order issue date.
 - 8) **Liquidated Damage (LD):** The successful bidder is required to supply and install all the items within 15 days w.e.f. the issue date of Purchase Order (PO). Delay in delivery will attract a penalty @1% of PO value (excluding GST) per week subject to a max. of 10%. Alternatively, the order will be cancelled.

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- 9) The bidder must have a valid PAN & GST Certificate. (copies to be attached)
- 10) The bidder should not be blacklisted/ debarred or involved in any corrupt & fraudulent practices in any Central/ State Govt./ PSUs/ Quasi-Govt. Organisations/ Autonomous Body/ Private Organisation in India.
- 11) Sub contract is strictly not allowed, if found that sub-contracting have been done then the order will be summarily cancelled and no payment will be made to the vendor.
- 12) If the successful bidder fails to deliver the product as per the specifications mentioned in the tender/bid documents, the EMD will be forfeited and MDIM will not entertain any request in this regard.
- 13) Any legal disputes will be subject to local court of Murshidabad district, West Bengal.
- 14) Institute reserve the right to accept or reject any or all the quotations without assigning any reason whatsoever.
- 15) **Declaration:**

I/We do hereby confirm that I/We have the necessary authority and approval to accept the above stated clauses(1-15 mentioned in Annex-I) for procurement of Microsoft Volume License (MS Campus Agreement) for one year to be used at MDI Murshidabad campus and also, hereby, agree and accepts the terms & conditions mentioned in clause 1-15 mentioned in Annex-I without any conditions.

Date :-

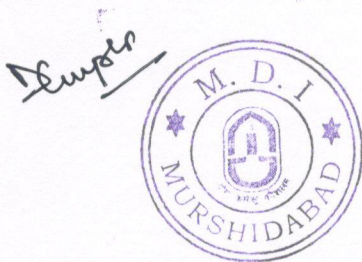
(Signature)

Place:-

(Name of Authorised Signatory)

(Designation of Authorised Signatory)

(Name of Vendor)



Sub: Tender for procurement of Microsoft Volume License (MS Campus Agreement) for one year**ANNEXURE – II**
(FINANCIAL BID)

Part Code	Part-Description	FTE (Qty.)	Unit Price (Rs.)	Total (Rs.)
KW5-00359	WINEUperDVC ALNG UpgrdSAPk OLV E 1Y Acdmc Ent	35		
3LN-00001	IntuneOpen ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP Fclty	35		
S3Y-00001	M365AppsForEnterpriseOpenFac ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP	35		
228-09538	SQLSvrStd ALNG LicSAPk OLV E 1Y Acdmc AP	1		
Grand Total without GST				
Add: GST 18%				
Grand Total incl. GST				
Grand Total incl. GST in Word				

- **Note:** If there is mismatch of amount in number and word then MDIM will only consider that one which will be less cost among the two.
- Delivery Mode : ONLINE
- Delivery Perioddays/weeks.
- Quotation Validity Date: - The quoted price of the bidders should valid up to 30 days from the date of opening of bids.

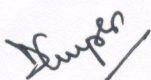
Sign of Bidder:-

Date:-

Name of bidder:- Firm's

Name:

Date:



(Signature & seal of the vendor)